

PROPOSED SUBSTITUE ORDINANCE (NEW ITEM 5)

Sponsored by:

**THE HONORABLE JOHN P. DALEY, FORREST CLAYPOOL, BRIDGET GAINER,
ELIZABETH "LIZ" DOODY GORMAN, GREGG GOSLIN, EDWIN REYES,
TIMOTHY O. SCHNEIDER, PETER N. SILVESTRI, ROBERT B. STEELE AND
LARRY SUFFREDIN, COOK COUNTY COMMISSIONERS**

BE IT ORDAINED, by the Cook County Board of Commissioners, that Chapter 2, Administration, Article V, Departments and Similar Agencies, Division 3. Bureau of Finance, Subdivision II. Comptroller, Sec. 2-424 of the Cook County Code is hereby enacted as follows:

Sec. 2-424. Report of Personnel Activity

Effective immediately, all personnel activity shall be reported within 72 hours (excluding Saturdays, Sundays and holidays) to Board of Commissioners by the County Comptroller and Director of Human Resources in a combined report indicating:

1. Any new hires of employees to any executive, administrative or professional positions, Graded 17 through 24, stating the department, position title, Shakman exempt status, name of employee and date of hire;
2. All executive, administrative or professional employees, Graded 17 through 24 who have left the County's employ, stating the department, position title, Shakman exempt status, name of employee and leave date;
3. All executive, administrative or professional employees, Graded 17 through 24 who transfer positions, stating the name of employee, the department, position title, and Shakman exempt status of the position being transferred from and to, and transfer date;
4. All executive, administrative or professional employees, Graded 17 through 24 whose positions have been reclassified, stating the department, position title, and Shakman exempt status, for both the former classification and reclassified position, as well as name of the employee and reclassification date;
5. All executive, administrative or professional employees, Graded 17 through 24 whose salaries have been adjusted, stating the department, position title, Shakman exempt status, name of the employee, date of hire, and both the former and adjusted salary amount; and
6. All executive, administrative or professional employees, Graded 17 through 24, hired as Seasonal Work Employees; Extra Employees; Extra Employees for Special Activities; and Employees per Court Order, stating the department, position title, Shakman exempt status, name of employee and date of hire.

Such requirement applies to executive, administrative and professional positions in all County offices, including those under the jurisdiction and authority of the separately elected County offices, and including special administrative designations in the offices of the State's Attorney, Public Defender and the hospitals and clinics operated by the Cook County Health and Hospitals System.

An aggregate report of all personnel activity as described in this section shall be placed in its entirety on every County Board Meeting Agenda disclosing all such activity that has occurred since the last Board Meeting.

Effective date: This Ordinance shall be in effect upon adoption.